

Rio Grande Community Farm Board of Directors Position Description

The Board will support the work of the Rio Grande Community Farm and provide mission-based leadership and strategic governance. While day-to-day operations are led by RGCF's Executive Director and staff, the Board-Executive Director/staff relationship is a partnership, and the appropriate involvement of the Board is both critical and expected.

Specific Board Member responsibilities include:

- Leadership, governance and oversight
- Serving as a trusted advisor to the Executive Director as s/he develops and implements RGCF's strategic plan
- Reviewing outcomes and metrics created by RGCF for evaluating its impact, and regularly measuring its performance and effectiveness using those metrics; reviewing agenda and supporting materials prior to board and committee meetings
- Approving RGCF's annual budget, audit reports, and material business decisions; being informed of, and meeting all, legal and fiduciary responsibilities
- Contributing to an annual performance evaluation of the Executive Director
- Assisting the Executive Director and board President in identifying and recruiting other board members
- Partnering with the Executive Director and other board members to ensure that board resolutions are carried out
- Serving on committees or task forces and taking on special assignments
- Representing RGCF to stakeholders; acting as an ambassador for the organization
- Ensuring RGCF's commitment to a diverse board and staff that reflects the communities RGCF serves

Fundraising

RGCF Board Members will consider RGCF a philanthropic priority and make annual gifts that reflect that priority. So that RGCF can credibly solicit contributions from foundations, organizations, and individuals, RGCF requests all board members make an annual contribution that is commensurate with their capacity.

Board terms/participation

Rio Grande Community Farm's board members will serve a two-year term to be eligible for re-appointment for one additional term. Board meetings will be held monthly on the third Monday and committee meetings will be held in coordination with full board meetings.

Qualifications

1. Dedication to the goals and mission of the Rio Grande Community Farm.
2. Ability and willingness to commit time, energy, and resources to the RGCF.
3. Significant experience in one or more of the following areas:
 - ✓ Law
 - ✓ Writing
 - ✓ Non-profit
 - ✓ Advocacy
 - ✓ Agriculture
 - ✓ Accounting
 - ✓ Public relations
 - ✓ Fund raising / Gift solicitation
 - ✓ Web site development / Administration
 - ✓ Community outreach / Volunteer coordination